

Threat level	Definition	Threat Level Criteria									
		Tools required		Time required		Training required		Repeatability of Method (min. 10 samples)		Reliability of Method	
0	No Threat	No tool available	1	>10min.	1	N/A	1	No	1	No	1
1	Minimal	- Expensive - sophisticated - lock specific - restricted access	2	7-10min.	2	- complicated - detailed - prior knowledge or intelligence - lock specific - restricted availability	2	15%	2	- random - non predictable	2
2	Moderate	Any 2 out of 4 minimal	3	5-7min.	3	Any 2 out of 5 minimal	3	30%	3	- rarely	3
3	Serious	Any 2 out of 3 severe	4	2-5min.	4	Any 2 out of 5 severe	4	50%	4	- often	4
4	Severe	- simple - cheap - readily available	5	<2min	5	- easy - quick - no prior knowledge or intelligence - general application - readily available	5	75%	5	- almost always - highly reliable	5

### Escalation Procedure

- Notifications: Legal, Management levels, Engineering, Product Management, Distributors, End users, Tech Support, Customer Service, Media, PR, Insurance

-> who is involved and who is affected?

-> which geographical areas are affected?

- Actions:

Preliminary Analysis, Possible Consequences and their probability, Immediate Actions, Production Impact, Reporting and Confirmation, Comprehensive Analysis, Corrective Action list, long term preventive actions, Process Management locally / group wide,

-> What is the problem and its extend?

-> What systems are affected?

-> Which geographical areas are affected?

-> Which production Lots are affected?

-> Set priorities of actions and time frames

-> When will we be able to fix the problem and supply correct products?

Threat Level	Communication		Actions	
1	<ul style="list-style-type: none"> <li>- R&amp;D and PM internal</li> <li>- Tentatively feedback to source</li> </ul>		<ul style="list-style-type: none"> <li>- Investigation and documentation</li> <li>- No Re-design requirements</li> </ul>	
2	<ul style="list-style-type: none"> <li>1 +</li> <li>- Legal</li> <li>- Local Management</li> </ul>		<ul style="list-style-type: none"> <li>1 +</li> <li>- No immediate action required, can be fixed as part of development road map</li> </ul>	
<p>Threat levels higher than 2 may require involvement of task force (Legal, PM, R&amp;D, Operations, Solicitors, Marketing, Sales).</p> <p>Decision about optional communication and actions to be taken by Divisional / Group Management considering levels of publicity, potential impacts etc.</p>				
3	<b>Mandatory</b>	<b>Optional</b>	<b>Mandatory</b>	<b>Optional</b>
	<ul style="list-style-type: none"> <li>2 +</li> <li>- Divisional Management</li> </ul>	<ul style="list-style-type: none"> <li>- Group Management</li> <li>- Sales Management</li> <li>- Customer Service</li> <li>- Technical Service</li> <li>- Sales force</li> <li>- Distribution</li> <li>- Media</li> <li>- Critical Customers</li> </ul>	<ul style="list-style-type: none"> <li>- Immediate Design or Production Review</li> <li>- Prepare internal talking points</li> <li>- Prepare potential Media Response</li> </ul>	<ul style="list-style-type: none"> <li>- Design or Production Change</li> <li>- Production and Sales Stop (internal or at supplier)</li> </ul>
4	<b>Mandatory</b>	<b>Optional</b>	<b>Mandatory</b>	<b>Optional</b>
	<ul style="list-style-type: none"> <li>3 +</li> <li>- Group Management</li> </ul>	<ul style="list-style-type: none"> <li>3 +</li> <li>- End Users</li> <li>- Insurance</li> </ul>	<ul style="list-style-type: none"> <li>3 +</li> <li>- Design / Production Change</li> <li>- Production / Sales Stop</li> </ul>	<ul style="list-style-type: none"> <li>- 3<sup>rd</sup> Party Reality Check</li> <li>- Product Recall</li> </ul>

